

Appendix L

COVID-19 treatment plan

In the event of someone becoming unwell with suspected COVID-19 symptoms while at the hall you should:

- a) Send them home immediately
- b) Ask other members of your group to provide their contact details if you do not have them
- c) Ask the rest of your group to leave the premises, observing the usual hand sanitising and social distancing precautions
- d) Advise them to launder their clothes when they arrive home
- e) Inform** *insert name and contact number*
- f) If the unwell person needs to wait for a lift: -
 - (1) Remove them to the safe waiting area, which is *insert details* – a chair and washing bowl should already be there
 - (2) Put on a mask, face shield, gloves & apron to protect yourself
 - (3) Provide them with tissues, a plastic rubbish bag, a bowl of warm water & soap for handwashing & paper towels
 - (4) Once they have been collected: -
 1. Remove gloves, apron and face mask to the rubbish bag*
 2. Leave face shield on top for disinfection
 3. Wash your hands for at least 20 seconds with warm soapy water
 4. Wait for *insert responsible committee member* to arrive.
 5. Once home - launder all your clothes and wipe down/disinfect your car

*Note that the waste should be double bagged and kept for 72 hours before being collected.